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## Human Resources

### Winder Job Description

**Job Title:** Winder

**Location:** Plzeň, CZ

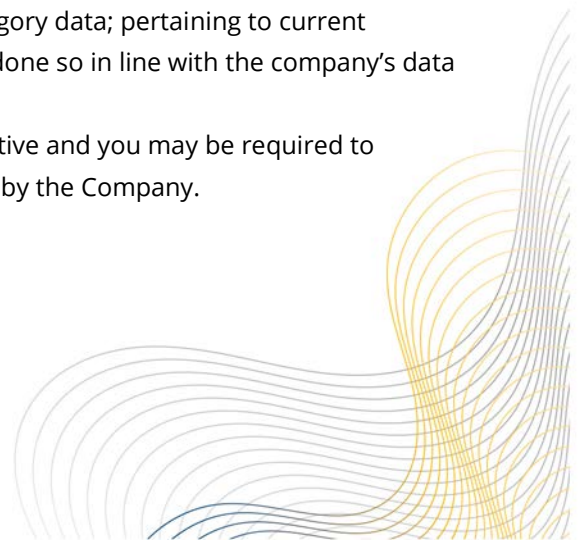
**Department:** Engineering

### Role Purpose

The purpose of the role is to produce a fully wound component, for delivery to final assembly, ensuring all specifications are met as laid out in the company quality procedures and routines.

### SECTION 1 – Key Responsibilities

- Stator/rotor winding and coil pitching.
- Responsible for work to be completed as per drawings conforming to process specifications, visual standards, operator checklist and quality plans.
- Interpret engineering drawings.
- Carry out pre-winding checks, ref. Bill of material and order material.
- Cutting, forming and fitting stator/rotor connections.
- Induction brazing.
- Fitting of Resistance Temperature Detector sensors.
- Slot wedging.
- Coil bracing and packing.
- Oxy-acetylene brazing.
- Working with mica.
- Inter-Lamination testing.
- Fault finding and repair of HV insulation systems and coils.
- Hand taping and scarfing with insulation tapes also other appropriate tapes.
- Manage material needs on workplace.
- Contribute to continuous process improvement to support production procedures.
- Operate crane through driving, lifting and slinging – Desirable.
- May be required to work in other departments as directed by Line Manager.
- All employees have a legal duty to take reasonable care for the health, safety and environment of themselves and of others who may be affected by their acts or omissions at work and to observe and follow the relevant systems, rules and methods of working.
- Ensure all data protection activities of personal and special category data; pertaining to current employees, customers and all other external stakeholders, are done so in line with the company's data Protection Policy.
- The job description is not to be regarded as exclusive or exhaustive and you may be required to undertake various duties as may reasonably be required of you by the Company.



## **SECTION 2 – Person Specification**

### **Qualifications or Functional Experience**

- High School – electrical.

### **Knowledge/Skills**

- Experience of stator/rotor winding – welcomed.
- Knowledge of resin rich insulation systems – welcomed.
- Interpret drawings, planning sheets and records and other documents needed for all assembly activities – welcomed.
- Experience working within a Lean Manufacturing environment – welcomed.
- Good knowledge of workplace health and safety practices.

### **Personal Attributes**

- Excellent communication skills.
- Excellent attention to detail.
- Self-motivated.
- Resilient and able to stay positive in the face of adversity.
- Adaptable and flexible – able to think and act quickly under time constraints.
- The attitude and will to want to make a difference.
- Problem solver with a methodical approach and an eye for detail.
- Flexible approach.
- The role holder has no direct accountability for the resource delivering the strategy and therefore needs to communicate and influence at the highest level.

